

Lesson Plan

To insure proper planning and continuity of instruction, the Board requires that each teacher prepare lesson plans for daily instruction. To facilitate more effective instruction, lesson plans must be prepared at least five (5) days in advance of the actual class presentation. The format for the lesson plan will be specified by the Principal. Lesson plans for Category 1, 2 and 3 contracted professionals will be submitted to the Principal on a weekly basis. Renewable contract professional's lesson plans will be reviewed by the Principal on an as needed basis. The plan book must be readily available when a substitute teacher is needed.

Policy History:

Adopted on: 7/15/09

Revised on: